

Welcome Ambassadors (Positions - FT & PT)

Term position: May 5, 2025- November 7, 2025

Students: May 5, 2025 - August 30, 2025

Envision Saint John: The Regional Growth Agency is the backbone economic development organization helping to accelerate growth for the Saint John Region. Our role is to attract people, visitors, business, and investment.

The region includes Saint John, Quispamsis, Rothesay, Hampton, Grand Bay-Westfield, Fundy-St. Martins and Fundy Rural District.

What you will do:

- Serve as a welcoming, knowledgeable first impression to the Saint John Region.
- Promote the Saint John Region as a place to live, visit, and do business.
- Provide accurate, timely, and helpful information about Saint John Region while exhibiting a friendly demeanor and positive attitude.
- Respond to telephone and email inquiries about the Saint John Region and redirect as required.
- Replenish brochure displays.
- Track and record statistics.
- Other projects as assigned.

Consider applying for this exciting role if you:

- Are an enthusiastic ambassador of the Saint John Region.
- Have a thorough knowledge of the Saint John Region.
- Possess exemplary customer service skills.
- Have a good knowledge of Microsoft Office products.
- Have a flexible schedule (shifts include evenings, weekends and holidays).
- English - both written and verbal.
- French and other languages will be considered an asset.
- Salary - \$19/hr

Envision Saint John is committed to employment equity, fostering diversity within our community, and developing an inclusive workplace that reflects the richness of the broader community that we serve.

How to apply:

Please submit your cover letter and resume to:

Chloe Goodyear, Administrative Assistant

Email: recruit@envisionsaintjohn.com

Deadline to apply:

March 17, 2025, 5:00PM

We thank all applicants for their interest, however, only those candidates being considered for an interview will be contacted.